

Shell Scheme Extras Order Form & Grid Plan Form

Show	Utility Week Live 2023	Show Dates	16 th – 17 th May 2023	ORDER BEFORE 17 th APRIL 2023 TO RECEIVE THE EARLY BIRD PRICE – ALSO APPLIES ONLINE
Venue	NEC	Order deadline	17 th April 2023	
PLEASE NOTE: ORDERS PLACED ONSITE WILL BE SUBJECT TO ADDITIONAL CHARGES				

Hall/Stand No		Company		
Contact Name			Invoice Address	
			Post Code	
Telephone			VAT No.	
Email			Signature	

To place your order online, please visit <https://ordering.ges.com/000031064> or email your order form to uw@ges.com.

To order by phone:
T: +44 (0) 2476 380 180

CODE	QTY	DESCRIPTION	EB PRICE	STANDARD	TOTAL
WP		Additional WALL PANEL 2.5mH x 1mW (Match shell scheme)	£110.00	£132.00	
EWDL		LOCKABLE DOOR with 2 keys (Left Hinged)	£195.00	£234.00	
EWDR		LOCKABLE DOOR with 2 keys (Right Hinged)	£195.00	£234.00	
FS		White melamine FLAT SHELF 1mW x 300mmD	£52.50	£63.00	
SS		White melamine SLOPING SHELF 1mW x 300mmD	£52.50	£63.00	
SA		STORAGE AREA in the corner of your shell scheme. Using 1 x wall panel (2.5mH x 1mW).	£274.50	£329.40	
PHB		Wall Mounted Bracket for fixing of Plasma screens up to 20Kg	£99.75	£119.70	
MP		Mounting panel (sits inside AMP walling frame - suitable for screw fixings of exhibits up to 20Kg 900mm high fixing length no more than 862mm)	£42.00	£50.40	
RF		40mm high system plastic flooring – excluding carpet	£24.00	£28.80	
AL		Ali edging for the above per open side of stand price per linear metre	£7.50	£9.00	
AR		Access ramp 1M wide	£35.00	£42.00	
All orders must be accompanied by a diagram showing location and relevant information in connection with your order. Orders will not be accepted without this information. (Please see grid location form on the following page).			Sub total		
			VAT 20%		
			TOTAL		

- Upon receipt of the form, our team will send you an official invoice with payment information
- At the onsite GES Service Desk we are unable to accept cash for orders placed on site.
- A £25.00 fee per invoice will be charged for any contact or address changes made after receipt of the invoice.
- Cancelled orders may incur a charge for up to 100% of total costs.
- Please note that your order is only processed if payment is received 15 days prior to opening of the show.
- For full terms and conditions please refer to <https://www.ges.com/eu/terms-and-conditions>.

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Grid Plan

Company Name	
Hall/Stand No	
Do you have a raised floor?	YES / NO
	Platform height is _____ cm
Dimensions of stand:	_____ m x _____ m

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Use the grid plan below (birds-eye view) to specify the layout of your stand so we can position your items according to your requirements.
Please draw your shell scheme stand into the grid plan and add your ordered items to it.

		↑ Neighbouring Stand No:			
↑ Neighbouring Stand No:					↓ Neighbouring Stand No:
		↓ Neighbouring Stand No:			

Height from floor of shelving, rails, etc. (if applicable)

Item code: _____ mm from floor _____
 Item code: _____ mm from floor _____
 Item code: _____ mm from floor _____
 Item code: _____ mm from floor _____